



## EMERGENCY/CRISIS PREPAREDNESS WORKSHEET

Exposure (Check One)	Yes	No	Priority (Potential for Occurrence)	Plan in Place	Drill(s) (Date)	Notes (Changes needed, next tabletop or full drill, other information)
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Fire

<b>Assets</b>				
<b>Building/Operation</b>	<b>Exposure (Flood, fire, theft, etc.)</b>	<b>Protection (Sprinklers, safe, file backups, etc.)</b>	<b>Utility Shut Offs Identified (Location on campus maps)</b>	<b>Alternate Protection or Location</b>

**Communications Equipment**

**Intercoms**  
(All  
locations)

